



# Salisbury Diocesan Guild of Ringers

## Guidance for Organising Striking Competitions



SDGR Competitions will be held on three separate occasions, the 8-bell Competition will take place on the same day as the SDGR AGM, the 6-bell and Call Change Competitions will be in June and the Novice Competition will be in July each year. The Executive will produce a rota for moving the competitions around the SDGR.

### **Guild Responsibilities**

The Executive will decide the dates at the Autumn meeting of the competitions in the following year and inform the Secretary of the host branch by 31<sup>st</sup> October.

The Master after discussion with the President and SDGR Secretary will arrange judges for each competition by the Spring meeting of the Executive.

The Webmaster will advertise the dates of competitions on the SDGR Website by 31<sup>st</sup> October, and venues as soon as known.

The Assistant Secretary should organise:

- Someone to assemble bands ready to enter the tower
- Someone to record the names of each band, what was rung and take a band photo
- Tower Stewards to ensure the competition rules are followed
- The tower donation and for any hall hire payment
- Publication of details for the competitions with rules and invite entries by a closing date
- The draw for order of ringing and inform bands
- That the relevant trophies are available to be presented on the day of the competition
- Certificates to be signed by the judges for presentation

### **Host Branch Responsibilities**

The Branch Committee shall decide on the towers to be used to host the competitions, paying particular attention to SDGR Rule 14 and Branch Rule 5.2. It may be necessary to request a Belfry Inspector to carry out a Risk Assessment before booking a tower.

The Branch Secretary should enquire if the chosen tower is available on the required date as soon as possible after the Branch Committee has made their decision.

If the answer is positive the Branch Secretary should ask for a reservation to be made in the Parish Diary. Once the parish confirms the reservation the Branch Secretary should inform the SDGR Secretary and Communications Officer.

The host Branch to be responsible for tower and hall requirements as listed below:

### **Tower**

When choosing a host tower consideration needs to be given to:

- Somewhere for the judges to sit where they can clearly hear the bells
- Shelter for waiting bands if it is wet (ascertain if hired hall may be suitable)

- Adequate parking including whether parking stewards will be required
- Toilet facilities
- Hiring a suitable hall for the 6-bell, Call Change and Novice Competitions for tea and results
- Refreshments for waiting bands and the judges

## **Hall**

The hall needs to be booked at the same time as the tower.

Arrange for someone local to organise the opening of the hall and the locking up.

Consideration needs to be given to the following:

- Disabled access
- Is there adequate parking, will stewards be required
- Can bands meet in the hall if it is wet, is it in walking distance of the tower
- Does it have adequate catering facilities
- Who is preparing and providing tea – Host Tower, Branch, Bring and Share
- Volunteers to help with serving tea, clearing tables, washing up
- Volunteers for packing away hall equipment and sweeping up

When organising a SDGR Striking Competition please also refer to the document “Organising Guild Social and Competition Events” which is available on the website.