



# SALISBURY DIOCESAN GUILD OF RINGERS

## **MERE BRANCH** NEW LEARNER REGISTRATION & CONSENT FORM

All references to the "Guild" or "SDGR" in this document shall mean the Salisbury Diocesan Guild of Ringers.

**This form should be completed by the Learner before lessons commence and any charges paid, at which point the learner will be covered by the Guild's insurance, only as defined under the terms of the Guild's Insurance Policy<sup>1</sup>.**

**CONSENT FOR RINGING TEACHING TO COMMENCE:** (be aware of Safeguarding Requirements)<sup>2</sup>

Name of Learner ..... (D o B if under 18) .....

Home Tower / Teaching Hub .....

Email ..... Tel .....

Emergency Contact ..... Tel .....

**CHARGE: A £5 registration fee**, payable to the **Mere Branch Treasurer**, towards the cost of the Mere Branch Welcome Pack, which includes: the Ringer's Guide to Learning the Ropes, a Personal Progress Logbook, the SDGR Handbook and the Branch Programme of events, together with information and welcome letters from the Guild and Branch.

**DECLARATION:** I, the above named, consent to take part in learning to ring church bells. I understand what is involved and I am aware of any hazards. I understand that separate consent will be sought for any other activities, including the taking of photographs and the compilation of videos. I confirm, to my knowledge, that there are no medical issues which may adversely affect me in learning to ring church bells<sup>3</sup>.

I consent to the secure holding and use of my personal data detailed above by Branch and Tower Officers for purposes relating only to my status as a Learner for as long as I remain a Learner (including disclosure to third parties if absolutely necessary). Following election as a Ringing Member of the Guild I will complete the SDGR Declaration and Data Consent Forms.

Signed ..... Date .....

### **If the Learner is under 18, the following should be completed by the parent or legal guardian:**

I ..... **parent / guardian of the above named**, give my permission for them to take part in learning to ring church bells. I understand what is involved and I am aware of any hazards. I understand that separate consent will be sought for any other activities, including the taking of photographs and the compilation of videos. I confirm that to my knowledge there are no medical issues that may adversely affect the above named in learning to ring church bells<sup>3</sup>. I consent to the holding of personal data as described above.

Signed ..... Date .....

<sup>1</sup> <https://sdgr.org.uk/guild/insurance>

<sup>2</sup> <https://sdgr.org.uk/guild/safeguarding>

<sup>3</sup> If you feel there are any medical issues it may be useful for your ringing teacher(s) to know in an emergency.

### **ADMINISTRATION FOR TOWER CAPTAINS & TEACHERS:**

1. Please email a copy of this form to the Branch Secretary [merebranchbellringing@gmail.com](mailto:merebranchbellringing@gmail.com) as soon as possible.
2. Please ensure a payment made by BACS is to: **MERE BRANCH SDGR**, sort code **30-93-45**, account **00701298**, using the Learner's **NAME** as reference, then please inform the Branch Treasurer [mere.treasurer@sdgr.org.uk](mailto:mere.treasurer@sdgr.org.uk) of the BACS payment.

A copy of this form should be securely stored in the Teaching Venue. To comply with the Data Protection Act 2018 and any subsequent amendments, upon the learner being elected as a Guild Member or when teaching ceases, all copies of this form must be destroyed.

**The Branch Secretary must be informed should the learner's teaching cease so their data can be deleted.**